

RENTAL APPLICATION

PLEASE NOTE:

IF YOUR APPLICATION IS SUCCESSFUL:

1. FIRST MONTHS RENT IS PAYABLE WITHIN 24 HOURS OF YOUR APPLICATION BEING APPROVED.
2. SECURITY DEPOSIT IS PAYABLE ON OR BEFORE THE DAY OF TENANCY COMMENCEMENT.

Ash Marton Realty Leasing Division require 100 points of identification to be provided with applications. However, management have the right to ask for additional information, should it be required.

Primary/Required Identification

- | | |
|--|-------------|
| <input checked="" type="checkbox"/> Driver's License | = 30 points |
| <input checked="" type="checkbox"/> Most recent bank statement | = 20 points |
| <input type="checkbox"/> Tenant Ledger | = 20 points |
| <input type="checkbox"/> Current pay slips (minimum 2) | = 10 points |
| <input type="checkbox"/> Centrelink Statement | = 10 points |
| <input type="checkbox"/> Passport | = 30 points |
| <input type="checkbox"/> Photo ID | = 20 points |

Secondary Identification

- | | |
|--|-------------|
| <input type="checkbox"/> Rates Notice | = 20 points |
| <input type="checkbox"/> Full contact details from current and previous Agent/Landlord (written reference if possible) | = 10 points |
| <input type="checkbox"/> Copy of Birth Certificate | |
| <input type="checkbox"/> Last 4 rent receipts (if ledger cannot be provided) | = 10 points |
| <input type="checkbox"/> Current Car Registration Paperwork | = 10 points |
| <input type="checkbox"/> Current utility bill with applicants name | = 10 points |

NOTE: AN APPLICATION MUST BE SUBMITTED FOR EVERY PERSON OVER THE AGE OF 18 WHO WILL RESIDE IN THE PREMISES. APPLICATIONS WILL ONLY BE PROCESSED AFTER ALL INFORMATION AND DOCUMENTS HAVE BEEN VERIFIED.

Ash Marton Realty - Frankston ashmarton.com.au ACN 145 243 036 ABN 42 145 243 036

Ash Marton – Director/Officer in Effective Control

1/454 Nepean Hwy Frankston VIC 3199

Ph: 03 9770 2828 Fax: 03 9012 4449 email: enquiries@ashmarton.com.au

Find Us On:     

Residential Tenancy Application Form

Please complete both sides of this form for your application to be processed.

1. Property Applying For

Address _____

Suburb _____ Postcode _____

Lease Term Years Months

Date Property to be occupied / /

Rent Payable for Property _____

Name(s) of other Applicants to Occupy Property _____

Smokers Status? Yes No

Please tick Property Manager: Stacey/PM 26673 Elisha/PM 26674

2. If self-employed, please complete the following

Company Name _____

Company Address _____

Suburb _____ Postcode _____

Business Type _____

Position Held _____

A.B.N. _____

Accountant Name _____

Accountant Phone _____

Solicitor Name _____

Solicitor Phone _____

3. Personal Details

Title First Name Initial

Last Name _____

Date of Birth / / Age

Current Address _____

Suburb _____ Postcode _____

Drivers Licence Number _____ State of Issue _____

Car Registration Number _____

Alternate ID (eg passport) _____ No

Pension Type _____ No

Home Phone Number _____

Mobile Phone Number _____

Email _____

Occupation _____

Employers Name _____

Employer Phone Number _____

Please provide a contact number you are available on all day

Contact number: _____

4. Centrelink Benefits

Type _____

\$	Per Week	\$	Per Fortnight	\$	Per Month

5. Utility Connection Services

connectnow.
We get things sorted.

PH: 1300 554 323 | Fax: 1300 889 598
info@connectnow.com.au
connectnow.com.au

Moving home has never been easier

Connectnow is dedicated to helping you move home more easily. We can connect your utilities including electricity, gas, phone, internet and pay TV to a broad choice of leading providers. We can also organise your disconnections and offer a range of additional services, such as cleaning and food services, removalists and vehicle hire.

What's more, you pay no extra charges as a result of using the connectnow service.

We will make all reasonable efforts to contact you within 1 working day of receiving this application to explain the details of the services offered. If we are unable to contact you within this period please call 1300 554 323 to ensure your services can be addressed by the required date.

DECLARATION AND EXECUTION/PRIVACY NOTICE: By signing this application and ticking the 'YES' box below, I: consent to the collection of my personal information by Connectnow Pty Ltd (ABN 79 097 398 662) ("connectnow") for the purposes of contacting me to talk about arranging the connection and disconnection of moving and utility services and related services and to inform me about other products and services that may compliment my home/lifestyle needs; consent to the disclosure by connectnow of my personal information contained in this application to other parties, including the relevant third party service providers, connectnow's related companies and third parties who provide connectnow with services in connection with the ordinary operation and administration of connectnow's business or where otherwise required or authorised by law; understand that protecting my privacy is important to connectnow and that I can obtain further details about how connectnow manages my personal information, including how I may access and seek correction of my personal information, how I may complain about a breach of my privacy and how connectnow will deal with that complaint,

by viewing connectnow's Privacy Policy at www.connectnow.com.au or contacting their Privacy Officer at info@connectnow.com.au; understand that whilst connectnow is unlikely to disclose my personal information to recipients located overseas, connectnow is not responsible for the privacy practices of any third party service providers, and accordingly, I accept that it is my responsibility to check the privacy policies of the relevant service providers if I wish to obtain further information about how they manage personal information (including whether or not they are likely to disclose such information to overseas recipients); understand that my consent to receive such marketing materials will continue until I opt-out by contacting info@connectnow.com.au; understand that the connection and disconnection of moving and utility services and related services (collectively referred to as "the nominated services") will only be initiated once a connectnow representative has discussed the details with me and obtained my consent to the terms and conditions of supply of the relevant service providers; acknowledge that, to the extent permitted by law, neither connectnow nor my real estate agent accepts liability for loss caused by delay in, or failure to, connect and disconnect or provide the nominated services; acknowledge that the nominated services will be provided according to the applicable regulations and that the time frames and terms and conditions of the nominated service providers bind me and that after hours connections may incur additional service fees from utility providers; authorise the obtaining of a National Metering Identifier or a Metering Installation Registration Number for my residential address to obtain supply details; understand that it is the responsibility of the customer/homeowner to ensure that the electricity main switch is in the 'Off Position' for the required timeframe on the day of connection of the nominated utility services and that there is easy access to the meters; understand that connectnow may be paid a fee by the service provider and may pay a fee to a real estate agent in respect of the provision of the services provided to me by connectnow. By signing this application form, I warrant that I am authorised to make this application and to provide the consents, acknowledgements and other undertakings set out in this application form on behalf of all applicants listed on this application form. Where I have nominated an alternative contact person on this application, I authorise connectnow to speak to them about my move and connection and disconnection needs if connectnow is unable to contact me directly.

Yes, I consent to connectnow contacting me to organise my move home services and other products and services to suit my home or lifestyle needs.

Signed _____

Date _____

Tenancy Privacy Statement

Please complete both sides of this form for your application to be processed.

This form is to be accompanied by an Application for Tenancy. Your Application for Tenancy cannot be accepted unless this has been completed in full and signed.

Due to recent changes in the Privacy laws, from 21st December 2001, all real estate agencies must ensure that you fully understand the National Privacy Principles and the manner in which we must use your private information in order to carry out our role as professional property managers. Please take the time to read this Privacy Statement carefully, and once completed return it to this office with your tenancy application.

As professional property managers, Ash Marton Realty collects personal information about you. To ascertain what personal information we have about you, you can contact us by the following ways:

Address: 1/454 Nepean Highway
Frankston, VIC 3199
Phone: 03 9770 2828
Fax: 03 9012 4449

As professional property managers, we collect your personal information to assess the risk in providing you with the lease/tenancy of the premises you have requested, and if the risk is considered acceptable, to provide you with a lease/tenancy of the premises.

To carry out this role, and during the term of your tenancy, we usually disclose your personal information to the following:

The landlord, the landlord's lawyers, the landlord's mortgagee – for mortgage purposes, referees you have nominated, organisations/tradespeople required to carry out maintenance to the premises, rental bond authorities, Residential Tenancies Tribunals/Courts, collection agencies, National Tenancies Database Pty Ltd, Remington White, other real estate agents and landlords, utilities companies such as gas, electricity, water connection, telephone connection, banks – for rental payment facilities and financial records, employers – for reference purposes.

PLEASE NOTE:

1. This application is subject to the owner's approval and may take 2-3 days to process.
2. All applicants must complete an application form.
3. Initial bond payment must be paid in the form of a bank cheque or money order made payable to the **Residential Tenancies Bond Authority** (personal cheques or cash will not be accepted).
4. Initial rental payments must be paid in cash to **Ash Marton Realty**.
5. The applicant hereby agrees to a credit check being carried out by the National Tenancy Database.
6. The applicant acknowledges that the property is in a reasonably clean condition and in good repair as inspected.

TENANCY ACCEPTANCE

We understand that finding and selecting a rental property is often difficult. We will process your application as quickly as possible, but please remember we may be processing many applications at the same time. To assist us please fill out ALL required details on the application and ensure your completed application is returned to our office as quickly as possible.

UNSUCCESSFUL APPLICATIONS

Should your application be unsuccessful you will be advised. However, should you wish to apply for another property we will hold over your application for you.

SUCCESSFUL APPLICATIONS

Should your application be successful you will be notified by phone and requested to confirm your tenancy. We require the leases to be signed and the bond to be paid in full to secure the tenancy. The property manager will supply you with these amounts at the confirmation of your tenancy. Keys will only be handed out when all parties have signed the tenancy agreement, Bond Lodgement Form, all monies have been paid and the tenancy has commenced. No action will be taken against the landlord or agent if the application is unsuccessful or upon acceptance should the premises be unavailable for occupation on the date for whatever reason.

Signing of tenancy agreements and the payment of the bond can be undertaken at the office indicated by your property manager. It is a policy of Ash Marton Realty that all rental payments are made via cash, cheque, direct debit or rent card as payment of monthly rent.

Signed by the:

Applicant _____

Print Name _____

Date _____

Witness _____